WELCOME TO YOUR GAMUT SITE

Instructions for Board Members

www.csba.org
From your Activation email, click on the Activate button to be taken to your GAMUT site.

Hi Don,

Congratulations! Your Simbli administrator has created a Simbli account for you in Demonstration Only. To complete your account activation, please click on the "Activate" button below to set your password. Once you have set your password, you may access information that has been published for your view throughout the Simbli site.

Please note that the link to set your password will only be active for 48 hours. If it has been past 48 hours, your Simbli administrator will need to send you a new activation email.
// ON THE GAMUT SITE //

1) Bookmark the site
1) Make note of your User ID
1) Change your password
// LOGIN TO GAMUT //

Type in your User ID and Password here, then click LOGIN.

Welcome to GAMUT. This site is used by the Board of Education to organize, manage, and align critical information for the district including board policies and board meetings. We invite all of our community stakeholders to access this site to better understand the work that is happening in our district and we welcome your input and dialog to help us best serve our students.
// LOGIN, continued //

You know you are logged in when you see your name listed on the top right of the screen.
// UPDATE YOUR INFORMATION //

Click More, select My Profile, update any fields, click Save and Close.
Click on the Meetings tab to go to the Meetings Listing page.
This screen displays the list of Meetings and shows the Meeting Type. Filter by type or select your meeting by clicking on the title.
MEETINGS AGENDA

Click on the first item to begin following the agenda.

Robust Meeting
01/15/2019 - 06:30 PM
Conference Center Floor 2

Mission: Our mission is to graduate students that are prepared for college, career ready, and contributing citizens.

AGENDA

1. Call to Order

2. Approval of Agenda

3. Recognition of Visitors

4. Information Only
   a. Building Repair Projects
   b. Consider Quotes to replace Baseball Fence

5. Consent Agenda
   a. Transportation report
// NAVIGATE THE AGENDA //

Click the next arrow to navigate through the agenda, or click any item.
AGENDA ITEMS

Content Fields and Supporting Documents will display, once you click on the agenda item. Use the scroll bar on the right to see all content on an item.
Click on any supporting document to view it or download it.
// STICKY NOTES //

Click on the Sticky Note to capture your thoughts or questions.
ITEM ICONS

Explanation of icons next to agenda items.

- Paperclip icon: there are attachments on the item
- Limited view icon: Board member can see all content on item, Public has a limited view of item content
- Sticky note icon: indicates there is a sticky note attached
- Confidential icon: Only Board members and other authorized users can see the item
Click Print Options to Print Agenda.
In the Print Options pop-up, you can choose to Include Sticky Notes.

- Include Quick Summary / Abstracts (if Available)
- Include Recommendations (if Available)
- Include Sticky Notes
- Use Condensed Spacing

GENERATE PRINTABLE VERSION
SEARCHING YOUR GAMUT SITE

All content is searchable. There are different result sets based on the security of logged in vs. guest user.
Enter keywords, a date range, and select the areas to search.

- Enter Keyword(s)
- Exact Phrase
- All of these words
- Any of these words

Date Range:
- 2 Years
- 5 Years
- All Years

Narrow my search to the following Simbli areas:
- Meetings
- Policies

Advanced Search

Search
// SEARCHING, continued //

Enter keywords, a date range, and select the areas to search.
Click on the blue question mark icon in the upper right hand corner, to be taken to the GAMUT knowledge base.
FORGOT YOUR PASSWORD?

To receive a password reset link:

1) Click on the LOGIN button on the top right of your screen
2) Click Forgot Your Password?
3) Enter your email address to receive a password reset email
// CONTACT US //

gamut@csba.org
800-266-3382